



VAAL-ORANGE CATCHMENT MANAGEMENT AGENCY (VOCMA) AS AN ORGAN OF STATE SUBSCRIBES TO AND PROPAGATES BOTH THE NOTION OF BROAD BASED BLACK ECONOMIC EMPOWERMENT ACT, 2003 (Act No. 53 of 2003) (BBBEE), THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 (Act No. 5 of 2000) AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 AS AMMENDED

TERMS OF REFERENCE FOR THE APPOINTMENT OF A QUALIFIED SERVICE PROVIDER TO RENDER SERVICES BY DEVELOPING A VOCMA: CATCHMENT MANAGEMENT STRATEGY (CMS) WITHIN THE FISCAL YEARS 2025/26 TO 2027/28 FOR A PERIOD OF 2 YEARS AND 6 MONTHS (30 MONTHS)

-TENDER NOTICE AND INVITATION TO TENDER

**PART A - INVITATION TO BID
PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/PUBLIC ENTITY)					
BID NUMBER:	WTE-0027PN	CLOSING DATE:	31 MARCH 2026	CLOSING TIME:	11:00
DESCRIPTION	TERMS OF REFERENCE FOR THE APPOINTMENT OF A QUALIFIED SERVICE PROVIDER TO RENDER SERVICES BY DEVELOPING A VOCMA: CATCHMENT MANAGEMENT STRATEGY (CMS) WITHIN THE FISCAL YEARS 2025/26 TO 2027/28 FOR A PERIOD OF 2 YEARS AND 6 MONTHS (30 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
THE ENTRANCE OF ZWAMADAKA BUILDING					
157 FRANCIS BAARD STREET					
PRETORIA					
0001					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON		CONTACT PERSON	T RASIKHANYA		
TELEPHONE NUMBER		TELEPHONE NUMBER			
FACSIMILE NUMBER	N/A	FACSIMILE NUMBER			
E-MAIL ADDRESS	bidenquiries@dws.gov.za	E-MAIL ADDRESS	RasikhanyaT@dws.gov.za		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELL PHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN-BASED SUPPLIER OF THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					<input type="checkbox"/> YES
<input type="checkbox"/> NO					
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					<input type="checkbox"/> YES
<input type="checkbox"/> NO					
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?					<input type="checkbox"/> YES <input type="checkbox"/>
NO					
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?					<input type="checkbox"/> YES <input type="checkbox"/>
NO					

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

YES

NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID

Table of Contents

BACKGROUND INFORMATION	5
1.1 BACKGROUND TO CMS DEVELOPMENT	5
1.2 BACKGROUND TO VAAL ORANGE CATCHMENT MANAGEMNT AGENCY(VOCMA)	5
1.3 DESCRIPTION/OVERVIEW OF THE VAAL-ORANGE CATCHMENT MANAGEMENT AREA	5
2. OBJECTIVES OF THE ASSIGNMENT	8
3. CONSULTING SERVICES REQUIRED	9
5. STAKEHOLDER CONSULTATION	13
6. PERIOD / DURATION OF PROJECT / ASSIGNMENT	13
7. COSTING / COMPREHENSIVE BUDGET	13
8. EVALUATION CRITERIA	14
9. PROJECT MANAGEMENT ARRANGEMENTS	21
10. PAYMENT TERMS	21
11. FURTHER INFORMATION AND TECHNICAL ENQUIRIES	33

BACKGROUND INFORMATION

1.1 BACKGROUND TO CMS DEVELOPMENT

The establishment of Catchment Management Agencies (CMAs) is an important building block in the development of appropriate institutional arrangements for managing South Africa's water resources. The main aim of establishing CMAs is to decentralise responsibility for managing water resources so-that water users and stakeholders can play their part in the management process.

CMAs have jurisdiction in Water Management Areas (WMAs), the boundaries of which are defined in Government Gazette No. 49225, Notice No 3855, dated 1 September 2023, establishment of the Water Management Areas and their boundaries as a component of the National Water Resource Strategy in terms of section 5(1) of the National Water Act (Act no. 36 of 1998).

One of the initial functions of a CMA (National Water Act, s80(b)) is to develop a Catchment Management Strategy (CMS), which is the framework for water resources management in a Water Management Area (WMA). The development of a CMS is described in the Guidelines for Catchment Management Strategies (DWAF, 2007).

1.2 BACKGROUND TO VAAL ORANGE CATCHMENT MANAGEMENT AGENCY(VOCMA)

The Vaal Orange Catchment Management Agency was established through a Government Gazette No. 47559, Notice no. 2792, dated, 25 November 2022 in fulfilment of the requirement of the National Water Act (NWA). As part of its initial functions, the CMA is required to develop a Catchment Management Strategy for its area of jurisdiction. The CMA requires the services of experienced Service Providers to assist it with the development of the CMS. These Terms of Reference are in response to this need.

1.3 DESCRIPTION/OVERVIEW OF THE VAAL-ORANGE CATCHMENT MANAGEMENT AREA

The Vaal-Orange WMA is one of six WMAs in South Africa, covering the entire Vaal and Orange catchment areas. The VOCMA was established through the expansion of the Vaal River CMA's boundaries, guided by principles of social and economic development, equity, sustainability, stakeholder participation, cooperative governance, and poverty eradication. The VOCMA's aims to establish legitimacy and credibility within the WMA by building relationships with stakeholders and WMIs, advising on water resource management, and developing the CMS to ensure effective and collaborative governance.

1.3.1 Area of operation

The VOCMA is responsible for managing the water resources of the Vaal-Orange catchment area, which spans approximately 1 million km² across South Africa and Lesotho. The VOCMA covers the central north-eastern part of South Africa, stretching from Ermelo (Mpumalanga) to Kuruman (Northern Cape), bordering Botswana, Lesotho, and Johannesburg (Gauteng). It comprises the Upper Orange Management Area (Free State and Northern Cape) and the Lower Orange Water Management Area, encompassing the Lesotho Highlands Water Project.

1.3.2 State of ecosystems and water quality within the Water Management Area

The Vaal-Orange WMA is divided into five sub-catchment areas: Upper Vaal, Middle Vaal, Lower Vaal, Upper Orange, and Lower Orange. Each sub-catchment has distinct economic activities and water usage patterns. The Upper Vaal supports industrial and mining activities in Mpumalanga and Gauteng, with significant water usage by industrial, urban, and mining sectors. The Middle Vaal and Lower Vaal are characterized by gold mining and alluvial diamond and iron ore extraction, respectively, with irrigation accounting for a significant portion of water use.

Water quality deterioration in the Vaal-Orange WMA is primarily caused by irrigation run-off, industrial and urban activities, and mining impacts. To address these challenges, the VOCMA must develop and implement an Integrated Water Quality Plan. This plan will involve stakeholders, including the community, affected parties, and industry, to ensure the quality of water returned to the system by industrial users meets future supply needs. VOCMA's water quality strategy will encompass the entire water cycle, including drinking water quality, monitoring, groundwater, rural land uses, storm water, sewage systems, wastewater treatment plant return flows, and effluent control for industries, supported by a robust communication and participation plan.

1.3.3 Climate rainfall, water availability, and requirements

The Vaal-Orange catchment experiences a varied climate, with mean annual temperatures ranging from 12°C in the east to 16°C in the west. Rainfall is strongly seasonal, with most precipitation occurring during the summer months (October to April). The eastern regions receive higher rainfall, decreasing uniformly westwards. Potential evaporation varies significantly, ranging from 1,600 mm in the east to 2,200 mm in the drier western parts. Climate change may impact water resources in the catchment.

The five sub-catchment areas exhibit significant variations in climatic conditions and water availability. The Upper Vaal receives an average of 800 mm of rainfall, decreasing to 500 mm in the Middle Vaal and 100 mm in the Lower Vaal. In contrast, potential annual evapotranspiration increases from 1,300 mm in the Upper Vaal to 2,800 mm in the Lower Vaal. The Upper Orange receives rainfall ranging from 1,000 mm in the east to 200 mm in the west, while Lesotho contributes significantly to the sub-catchment's water resources. The Lower Orange is the driest area, relying heavily on upstream flow.

Effective management of the Vaal-Orange catchments is crucial for ensuring future water supply. The current system yield is approximately 3,000 million m³/annum, but unlawful water abstraction and other factors impact availability. Mitigation strategies include eradicating unlawful use, implementing Water Conservation and Demand Management initiatives, reusing treated effluent and mine water, and introducing augmentation options. The VOCMA will oversee these efforts. The construction of Polihale Dam, part of the Lesotho Highlands Water Project (LHWP), has progressed significantly since its initial delays. With Phase II of the project now underway, the focus shifts to optimizing the water supply benefits from this critical infrastructure. Addressing ongoing challenges in the Vaal-Orange catchment remains crucial to ensuring a sustainable water supply, and the LHWP's advancements will play a vital role in supporting this goal.

1.3.4 International obligations

The Vaal-Orange Water Management Area (WMA) plays a critical role in international water sharing, impacting countries such as Botswana, Lesotho, Namibia. The Upper Vaal area, in particular, has a significant transfer of water out of the area into the Crocodile and Marico catchment area, while the Molopo River forms the border between South Africa and Botswana. The Orange-Senqu River Commission (ORASECOM) agreement, signed between South Africa, Lesotho, Botswana, and Namibia, governs the management of the Vaal River, which contributes to the Orange River system. This agreement outlines the responsibilities of upstream authorities regarding water quantity and quality released downstream.

Effective management of the Vaal-Orange WMA must consider existing international institutional arrangements and operate within defined rules. Strategic concerns include maximizing local surface water and groundwater use, dependence on Upper Orange water releases and transfers, and mitigating the negative impact of upstream mining, urban, industrial, and irrigation activities on water quality. Efficient irrigation water use, monitoring, and control are essential, along with addressing the lack of management structures for water release from the Vanderkloof dam. Implementing integrated flood management measures, cooperating with upstream users, and reallocating water can protect Lower Orange WMA developments, enhance economic contributions to GDP, and support emerging irrigation farmers through poverty relief programs.

1.3.5 Water resources management programmes.

The VOCMA is responsible for managing water resources within its area, including water use authorization, compliance monitoring, and water resource planning. To effectively fulfill its mandate, VOCMA must enhance its capacity to process water use authorization applications and improve its compliance monitoring and enforcement activities. This includes quickening the validation and verification process and addressing environmental concerns.

To achieve its objectives, VOCMA has identified key sub-programmes under the Water Resources Management programme. These include Compliance Monitoring and Enforcement, Institutions and Stakeholder Engagement, Water Resource Planning and Management, and Water Use Authorization and Registration. Additionally, VOCMA will focus on establishing and developing an enabling organizational structure, culture, and capacity to meet its performance objectives.

VOCMA's strategic priorities include promoting Integrated Water Resources Management, effective water resource institutions, and human resources management. The agency will also focus on financial management, information systems, governance, and compliance. A key aspect of VOCMA's organizational development is integrating diverse cultures from previously separate catchment areas. By addressing these areas, VOCMA aims to ensure sustainable management of water resources, effective governance, and a progressive organizational culture that supports its mandate and contributes to a clean audit outcome.

1.3.6 Financial Sustainability and Capacity Building

The VOCMA requires a strategically oriented funding framework to ensure long-term sustainability. Currently, the agency relies heavily on fiscus allocations, which make up 66% of its annual budget, supplemented by water resource

management charges, which account for 34%. To achieve financial stability, VOCMA must explore alternative funding sources and enhance its revenue collection efficiency.

Effective debt management is critical, and initially, VOCMA will rely on the Department of Water and Sanitation (DWS) for billing, collections, and debt management. However, as part of the delegation process, VOCMA will gradually assume responsibility for these functions and develop capabilities to perform them efficiently.

To meet the demands of the Vaal-Orange Water Management Area, VOCMA must strengthen its human resources capacity. Key areas requiring capacitation include debt management expertise, specialized skills for Water Use Authorization and Compliance, Monitoring, and Enforcement, as well as billing and revenue management for the Waste Discharge Charge system, which is a significant revenue stream for VOCMA. By addressing these financial and human resources challenges, VOCMA will be better equipped to deliver on its mandate and ensure sustainable water resource management.

1.4 Need for Catchment Management Strategy

Chapter 2, Part 2 of the NWA requires every CMA to progressively develop a CMS for the water resources within its WMA.

The CMS is a statutory document that provides the vision, and the strategic actions required to address water resources management issues in a specific catchment or group of catchments, based on the best available information and founded on the principles of sustainability, equity and efficiency. The NWA requires every CMA to progressively develop a CMS for the water resources within its Water Management Area. The CMS must be in harmony with the National Water Resource Strategy. In the process of developing this strategy, a CMA must seek co-operation and agreement on water-related matters from the various stakeholders and interested parties, especially representatives of local communities, forestry, industry, commercial and subsistence farmers, environmental protection groups, HDIs, farmers, etc. The CMS must include a water allocation plan. A CMS must set out principles for reallocating water to existing and prospective users, taking into account all matters relevant to the protection, use, development, conservation, management and control of water resources. The content for the CMS are provided in section 9(a)(i) of the National Water Act.

2. OBJECTIVES OF THE ASSIGNMENT

The overall objective of the assignment is to develop a catchment management strategy for the Vaal Orange Catchment Management Agency (VOCMA) that responds effectively to the needs of all stakeholders in the catchment area and is in line with the National Water Resource Strategy.

In accordance with section 9 of the National Water Act a catchment management strategy must -

- Consider the management class of water resources and resource quality objectives contemplated in Chapter 3, (NWA 1998) the requirements of the Reserve and, where applicable, international obligations.
- Not conflict with the National Water Resource Strategy

- Set out the strategies, objectives, plans, guidelines and procedures of the catchment management agency for the protection, use development, conservation, management and control of water resources within its Water Management Area.
- Consideration the geology, demography, land use, climate, vegetation and waterworks within its Water Management Area.
- Contain water allocation plans which are subject to section 23 of NWA and which must set out principles for allocating water, considering the factors mentioned in section 27(1), of NWA
- Take account of any relevant national or regional plans prepared in terms of any other law, including any development plan adopted in terms of the Water Services Act, 1997 (Act No 108 of 1997).
- Enable the public to participate in managing the water resources within its Water Management Area
- Consider the needs and expectations of existing and potential water users; and
- Set out the institutions to be established.

3. CONSULTING SERVICES REQUIRED

3.1 Objectives and outcome

The objective of describing the status quo is to provide a holistic contextual profile of the key characteristics of the WMA (biophysical, social, technical, economic, political and institutional, as related to water), and the likely future profile, to provide a sound basis for the development of appropriate and effective strategic direction.

The intended outcome is a synopsis of (a) the best available information regarding the biophysical, social, economic, political and institutional characteristics for the WMA and, (b) the likely future scenario(s). This contextual profile for a WMA will be assessed and then used to inform the vision and subsequent strategies (DWAF, 2007).

The scope of work to be provided by the professional service provider appointed to undertake the assignment shall include but not be limited to the following tasks:

3.1.1 Situation Inception report.

The preparation of an inception report confirming the methodology, deliverables, and timeframes. A list of potential stakeholders will also be identified. A section of the inception report will also deal with the supporting and other interface action, projects and initiatives that need to be undertaken to support the development of the CMS.

3.1.2 Situational assessment.

The objective of the situation assessment is to provide an overview of the key characteristics of the WMA (biophysical, social, economic, political and institutional), as they relate to water, and the projected trends, in order to provide a sound basis for the development of an appropriate and effective strategic direction for managing the water resources of the WMA. The situation assessment must therefore also identify gaps in knowledge and information. The intended outcome is –

- a) a synopsis of the best available information regarding the biophysical, social, economic, political and institutional characteristics for the WMA; and
- b) major anticipated projected trends in these factors. A key component of the situation assessment is not only to describe the status quo but also to examine projected future directions.
- c) The Situational Assessment will also be used as the initial instrument in engaging with the stakeholders in the “visioning” process.

3.1.3 Assessment of the current situation, projected trends and potential future scenarios.

The objective is to provide a holistic evaluation of the current situation and anticipated trends of water resources, and their use in the WMA as the foundation for decision-making for the desired future state. The intended outcome is an evaluation of the current situation and anticipated trends against locally derived holistic criteria that provide a sound basis for

- a) information sharing amongst stakeholders,
- b) developing a common understanding of water-related issues, and
- c) the visioning process.

3.1.4 Water Reconciliation Strategy.

The objective of the water balance / reconciliation strategy is to outline strategic, comprehensive measures to balance water requirements with water availability within a WMA, considering the water situation assessment, the vision and water required to meet special_provisions and the implementations of resource classification. This strategy must address priorities for achieving this balance as efficiently and speedily as possible. The expected outcome is a holistic strategy that;

- a) provides a geographically based reconciliation of water availability versus requirements,
- b) provides a comprehensive assessment of potential augmentation options and,
- c) outlines medium- to long-term strategic plans for addressing current and potential water deficits and water conservation

This Reconciliation Strategy will be a first order reconciliation. Reconciliation however is not a once-off nor stand alone process and has to be repeated interactively, then proceeding with the visioning and RDM and SDC sub-strategies.

3.1.5 Visioning.

One of the most challenging aspects of developing a vision for water resources is likely to relate to its participatory nature. The vision will need to be developed with the involvement of various stakeholders and interested parties. The objective of the visioning statement is to present a collective, medium-to-long term view of the desired future state of the WMA and its sub-catchments that can be used to derive strategies that are realistic and locally attainable. The intended outcome is a statement of the desired state of the WMA that has been arrived at through public participation, which provides a medium to long term direction that can be used as a basis for deriving sub-strategies.

3.1.6 Water Resource Protection.

The objective of the Water Resource Protection Strategy is to ensure the long-term catchment water security and sustainability through protection of the water resources using a suite of statutory and non-statutory tools. Specifically, the strategy must address the Class, Reserve and Resource Quality Objectives (RQOs) of the water resources of each sub-catchment in the WMA. The expected outcome is a strategy that addresses the holistic, incremental protection of the water resources in each sub-catchment of the WMA through;

- a) classification,
- b) the Ecological Reserve,
- c) setting RQOs for freshwater resources,
- d) addressing water quality and pollution control, as well as
- e) establishing strategic partnerships that are intended to protect natural resources, recognizing land-water linkages.

3.1.6 Regulating Water Use (Source directed measures).

The objective of the Water Use Regulation Strategy is to define the limits and constraints that must be imposed on the use of water resources to achieve the desired level of protection, whilst at the same time facilitating the use of water for legitimate social and economic purposes. Specifically, the strategy must address allocation planning, authorisation and compliance. The expected outcome is to present a comprehensive strategy for verification and validation of water use, allocation planning, authorization, compliance and enforcement.

3.1.7 Monitoring and information management.

The objective of the monitoring and information management strategy is to provide a strategic plan for collecting, accessing and sharing wide range of information for the purposes of monitoring and evaluating the status of the IWRM in a WMA. The expected outcome is a strategy that outlines a comprehensive plan to monitor IWRM actions through methods, procedures and techniques and for accessing relevant information and data that should be consistent with the National Information Management System and ensure findings are incorporated into a review of the vision, learning and designing of blow-up activities.

3.1.8 Public Engagement.

The objective of this strategy is to guide the CMA in developing a CMS by seeking cooperation and agreement on water resources management from the various stakeholders and interested and affected persons. The expected outcome is a strategy that ensures that all stakeholder groups in the WMA participate in the formulation of a CMS and its sub strategies.

3.1.8 Co-operative relationship.

The objective of this strategy is to set out strategic actions for the establishment and maintenance of appropriate co-operative and collaborative relationship for IWRM based on the institutional environment. The expected outcome is a sub-strategy that describes how a CMA will establish and maintain a co-operative and collaborative institutional environment by employing the available capacities in institutions to ensure that IWRM objectives are achieved efficiently and cost effectively.

3.1.9 Financial.

The objective of the financial strategy is to provide a strategic framework and principles that will guide the CMA in funding its water resources management activities and achieving financial viability and sustainability. The expected outcome is a strategy that guides financial protocols and procedures and that will determine financial and operational decisions.

3.1.20 Strategy Development.

All the above elements will be combined into a coherent strategy document that satisfies the needs of the Legislation and the Guidelines. The strategy will also include an Implementation Framework setting out the process and timeframes of the implementation of the CMS. The PSP will follow the instructions and processes of the Guideline.

The Professional Service Provider (PSP) is expected to pose all required capabilities as such it may take any form to afford demonstration of consolidation of all required capabilities e.g. consortium of firms in order to provide the necessary resources and capacity to undertake the assignment.

4. STRATEGY DELIVERABLES

The following is a required minimum set of deliverables for this assignment:

Number	Deliverable
4.1	Inception Report
4.2	Situational Assessment
4.3	Vision Report
4.4	Final Draft Approval Ready CMS Prior to finalization, the draft CMS must be peer reviewed
4.5	CMS implementation plan
4.6	Facilitate four physical national stakeholder consultation workshops and four virtual national stakeholder workshops on the key project outcomes.
4.7	Present the project during intergovernmental structures, as and when required.
4.8	Present the project during intergovernmental structures, as and when required.
4.9	Develop presentations and other material to be used by the project managers for consultations using existing platforms, such as the Board meetings, Portfolio Committee, Catchment Management Forum, Ramsar committee and provincial wetlands forums; and National Conference e.g. Water Institute of Southern Africa (WISA)
4.10	Stakeholders Consultation Report
4.11	Stakeholder comments matrix/ register (Issues and response)

5. STAKEHOLDER CONSULTATION

The VOCMA recognises that significant effort must be made to acquaint both the public and other stakeholders with the issues surrounding the development of the CMS. This will ensure buy-in from all stakeholders during the implementation of the strategy.

To this end the PSP shall ensure that stakeholder's input has been sought from the earliest stages of the development of the CMS by presenting to forums for the involvement and contributions with a view to incorporate public expertise, knowledge and values into the CMS process. The CMA must establish these forums.

Considering the size and diverse nature of the study area, the use of ward committees, water user associations and other key stakeholders as vehicles for stakeholder consultation should be considered.

The required deliverable is the stakeholder management plan and its implementation towards completion of the CMS will be embedded on the final CMS. This will consist of the following:

- a) Stakeholder plan and detailed list (Mapped) in **4.10**
- b) Stakeholder consultation report, as in **4.10**
- c) Stakeholder comments matrix/register (Issues and response) as in **4.11**

As it stands the ToR covers preparing the proposed CMS and presenting it to the CMA. Should there also be some mention of the responsibility to make necessary changes to the proposed CMS arising from VOCMA Governing Board and DWS(Minister) review respectively.

6. PERIOD / DURATION OF PROJECT / ASSIGNMENT

- 6.1 The project will be completed within 2 years and 6 months (30 Months) from the date of signature of the Service Level Agreement by both parties.
- 6.2 A comprehensive Project Time frames indicative of all key activities until approval must be provided in a form of Gant Charts.

7. COSTING / COMPREHENSIVE BUDGET

- 7.1 A comprehensive budget indicative of all activity cost must be provided in a separate envelope inclusive of all disbursement costs, expenses and V.A.T.

8. EVALUATION CRITERIA

Department of Water and Sanitation will evaluate all proposals in terms of the Preferential Procurement Regulations 2022. A copy of the Preferential Procurement Regulations 2022 can be downloaded from www.treasury.gov.za. In accordance with the Preferential Procurement Regulations 2022, submissions will be adjudicated on 80/20 points system and the evaluation criteria. Four phase evaluation criteria will be considered in evaluating the bid. On the receipt of the proposals, the evaluation criteria shown below will be used for the selection of the most suitable bidder to undertake the assignment.

PHASE 1: MANDATORY COMPLIANCE

Please note that all bidders must comply with the following mandatory requirements-

Failure to submit any of the documents listed below will render your bid non-responsive and will be disqualified.

No	Criteria	Yes	No
2	Study Leader shall be registered with ECSA as a Professional Engineer or recognized institution according to the Washington Accord or registered with SACNASP (attach a valid certified registered certificate).		

PHASE 2: FUNCTIONAL / TECHNICAL EVALUATION

Only bidders who obtain a minimum score of 70 % under Functionality / Technical Evaluation will be considered for further evaluation.

Criteria	Sub-Criteria	Points Value	Weight of Criterion	Bidder Score
Qualifications of key personnel (Project Team Leader)	Relevant qualifications of proposed project team leader. The project team leader should be someone who holds any of the following: Disaster Management/Development Studies/ Environmental Law/Accounting, Engineering/ Environmental Science/ Environmental Management/ Social Science Study Leader shall be registered with ECSA as a Professional Engineer or recognized institution according to the Washington Accord or registered with SACNASP. <i>(Attach certified copies of academic qualifications together with their Curriculum Vitae)</i>		15%	

Criteria	Sub-Criteria	Points Value	Weight of Criterion	Bidder Score
	Master's Degree and above and ECSA/ SACNASP registered as Professional engineer/Professional Scientist	5		
	Honours Degree and ECSA/ SACNASP registered as Professional engineer/Professional Scientist	4		
	Bachelor's Degree/B-Tech and ECSA/ SACNASP registered as Professional engineer/Professional Scientist Degree	3		
	National Diploma and ECSA/ SACNASP registered as Professional engineer/Professional Scientist	2		
	National Certificate and ECSA/ SACNASP registered as Professional engineer/Professional Scientist	1		
Experience of project team	Past Experience for project team members refers to previous relevant experience in undertaking Water Resource Management Strategy studies and implementation, Strategy development and implementation and Legislation development and implementation that governs water and sanitation services. The key personnel should demonstrate knowledge in project management and water and sanitation services It should also be noted that past experience is realistically linked to individuals rather than firms in the case of professional services. <i>(Attach copies CVs and copies of published academic articles in reputable journals, or any published work done on water and sanitation service delivery, policy, strategy and legislation by the key personnel)</i>		15%	
	Above 10 years' experience and published articles in any of the aspects above	5		
	Above 8-10 years' experience and published articles in any of the aspects above	4		
	Above 6-8 years' experience and published articles in any of the aspects above	3		
	Above 4-6 years' experience and published articles in any of the aspects above	2		
	4 or less years' experience and published articles in any of the aspects above	1		
Company track record	Contactable reference letters: Bidders must submit signed reference letters from previous clients/employer on the similar work completed.		25%	

Criteria	Sub-Criteria	Points Value	Weight of Criterion	Bidder Score
	<p>Note that only completed projects will be accepted with a minimum value of R200 000.</p> <ul style="list-style-type: none"> • Quality of work • Relevant work experience 			
	5 completed projects in relevant Water Resource Management studies	5		
	4 completed projects in relevant Water Resource Management studies	4		
	3 completed projects in relevant Water Resource Management studies	3		
	2 completed projects in relevant Water Resource Management studies	2		
	1 completed project in relevant Water Resource Management studies	1		
Methodology	<p>Considers the responsiveness to the ToR, the level of detail in the proposal, attention to project management and innovative approaches and ideas. General approach planned methodology and proposed activities towards the undertaking of the project. The following items must be clearly indicated in detail:</p> <ol style="list-style-type: none"> 1. Project Control Plan 2. Project Execution Plan 3. Broad methodologies in line with the task descriptions outlined under project scope/ task description. 4. Clear milestones, and timeframes for each task to be completed. 5. Evaluation and supervision of work 		25%	
	All 5 items above should be included.	5		
	Item 2, 3, 4 and 5 should be included	4		
	Item 1, 2, 3 and 4 should be included.	3		
	. Any two of the items above are included	2		
	Any one above are included	1		
Skill transfer	<p>In terms of building capacity and ensuring skills transfer in the DWS/VOCMA, the PSP will be responsible for establishing a capacity building programme aligned to the skills developmental needs of identified officials responsible of water-related disasters. (10 officials per with each official capacity 1 of 10 CMA functions as per DWS Pricing strategy).</p> <p>Capacity building is realised through the following components:</p>		10%	

Criteria	Sub-Criteria	Points Value	Weight of Criterion	Bidder Score
	<ol style="list-style-type: none"> 1. Hand on practical training including field work. 2. Inclusion of DWS officials in all phases of the project. 3. Develop a capacity building programme with quantifiable measures. 4. Relevant software training and training manuals; and 5. Inclusion of local specialists and stakeholders. <p><i>The Service provider is requested to attach a capacity building programme to demonstrate how they will transfer skills through the identified components above)</i></p>			
	All 5 items above included.	5		
	Item 2, 3, 4 and 5 included.	4		
	Item 1, 2, 3 and 4 included.	3		
	Item 1, 2 and 3 included.	2		
	Any 2 items above included.	1		
Expertise	<p>Qualifications are required from a project team member in each of the following study components, 1. Degree in: Civil/Chemical Engineering specialised in Water</p> <p>2. Hydrologist/geohydrologist Environmental Science / Management, Water Utilisation, 3. Water Resource / Service Economics, 4. Environmental Law, 5. Developmental Studies, 6. Social Science (stakeholder involvement and public participation), 7. Geographic Information System (GIS) and Remote Sensing, 8. Socio-Economics, 9. Water resource / services modelling and decision analysis, Public policy, 10. Monitoring and Evaluation (<i>Attach certified copies of academic qualifications and proof of registration with authorized/professional bodies if have any, together with their 2 page Curriculum Vitae</i>)</p>		10%	
	Service provider with all 10 items	5		
	Service provider with 1 to 9 items	4		
	service provider with 1 to 8 items	3		
	service provider with 1 to 7 items	2		
	Any 6 or less items	1		
Total			100%	

PHASE 3: ADMINISTRATIVE COMPLIANCE

Bidders are required to comply with the following listed below:

No	Criteria	Yes	No
1	Companies must be registered with National Treasury’s Central Supplier Database (CSD). Provide MAAA number on SBD1.		
2	Tax compliant with SARS (to be verified through CSD and SARS). Attach Tax Compliance status PIN page.		
3	Active registration with Company Intellectual Property Commission (to be verified through CSD and CIPC). Attach copy of CIPC / CIPRO certificate.		
4	Letter of appointment of duly authorized person to sign bid. Proof of such authority must be submitted with the bid. If by an individual, must be signed by that individual or by someone on his behalf duly authorised thereto and proof of such authority must be produced. If the bid is by a Company, it must be signed by a person duly authorised thereto by a Resolution of a Board of Directors a copy of which Resolution, duly certified by the Chairman of the Company is to be submitted with the bid.		
5	Complete, sign and submit Standard Bidding Documents forms (SBD 1, SBD 3.3, SBD 4, and SBD 6.1		
6.	The service provider (and in the case of a consortium or joint venture – at least one member of such consortium or joint venture) should submit an agreement between the parties must clearly identify the lead partner (if applicable).		
7.	A copy of a valid Letter of Good Standing from the Compensation Commissioner, in terms of the Compensation for Occupational Injuries and Diseases Act (COIDA).		
8.	A valid copy of B-BBEE Status Level Verification Certificate or a valid original sworn affidavit (failure to submit, the Bidder will forfeit the relevant points allocated for B-BBEE under specific goals).		

PHASE 4: Evaluation of Price and Specific Goals During this phase, bid proposals that passed phase 3 will be further evaluated based on the Preferential Procurement Regulations, 2022, will be used to evaluate this proposal as per the applicable threshold value.

Bid proposals will be evaluated based on the 80/20 preference points system in accordance with the PPPFA Act (Act no. 5 of 2000). Where a maximum of 80 points will be awarded in respect of price and a maximum of 20 points will be awarded for specific goals.

Points claimed will be according to a bidder's specific goals as indicated in Table 1 below:

Table 1: Specific goals for the tender and points claimed are indicated per the table below:

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)
Women Ownership	5
Disability Ownership	5
Youth Ownership	5
Location of enterprise (local equals province) e.g., Mpumalanga	2
B-BBEE status level contribution from level 1 to 2 which are QSE or EME	3
TOTAL SCORED POINTS	20

Specific goals” means specific goals as contemplated in section 2(1)(d) of the PPPFA Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction of Development Programme as published in *Government Gazette* No. 16085 date 23 November 1994.

“Ownership” means the percentage ownership and control, exercised by individuals within an enterprise.

“Disability” means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.

- i. A blind person (in terms of the Blind Persons Act, 1968 (Act no.26 of 1968));
- ii. A deaf person, whose hearing is impaired to such an extent that he/she cannot use it as a primary means of communication;

- iii. A person who, as a result of permanent disability, requires a wheelchair, caliper or crutch to assist him/her to move from one place or another;
- iv. A person who requires an artificial limb; or
- v. A person who suffers from a mental illness (in terms of the Mental Health Act, 1973 (Act no. 18 of 1973).

"Youth" means, in respect of a person younger than 35 years of age.

"Location of enterprise" Local equals province. Where a project cuts across more than one province, the bidder may be located in any of the relevant provinces to obtain the points.

Women, disability, and youth will be measured by calculating the pro-rata percentage of ownership of the bidding company which meets the criterion. E.g., Company A has five shareholders each of whom own 20% of the company. Three of the five shareholders meet the criterion, i.e., they are women/disability/youth. Therefore, this bidder will obtain 60% of the points allowable for this goal.

Documents required for verification of points allocated will be:

Specific Goal	Requires Proof Documents
Women Ownership	Full CSD Report
Disability Ownership	Full CSD Report
Youth Ownership	Full CSD Report
Location of enterprise	Full CSD Report
B-BBEE status level contribution from level 1 to 2 which are QSE or EME	Valid B-BBEE certificate/sworn affidavit Consolidated B-BBEE certificate in cases of Joint Ventures Full CSD Report

Conditions:

- o Bidders are further requested to provide financial and technical proposals against the Strategy deliverables (number 4 above).
- o Bidders are requested to provide a clear agreement regarding joint venture/consortia. The percentage involvement of each company in the joint venture agreement should be indicated on the agreement. A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.
- o Bidders are requested to submit a list of interns or candidates mentored by the company in order to complete their studies or become registered professionals. Provide the list with signed employment agreement, agreement letters with academic institutions or with a regulatory body if any e.g., DMISA, SACNASP, ECSA, SAICA, CIMA, ACCA, IRBA and other. The service provider will be expected to provide a number of interns recruited or planned to recruit to participate in this project within 14 days of receiving an appointment letter from the Department of Water and Sanitation.

9. PROJECT MANAGEMENT ARRANGEMENTS

9.1 PROJECT MANAGEMENT COMMITTEE

The Project Management Committee/Reference Group (PMC/RG) will be made of members from various Directorates within the Department of Water and Sanitation, VOCMA, fellow CMAs, WRC, SANBI and any representatives as well as PSP team. The purpose of the PMC/RG is to review deliverables prior signoff and give strategic guidance to the project. The PMC/RG will be led by office of the CEO of VOCMA. It is anticipated that the PMC/RG meetings will be held as per deliverable schedule or as the need arises and will be coordinated by PSP including recording of PMC/RG meetings outcomes.

9.2 PROJECT MANAGER

The Project Manager for this study is the office of the CEO of VOCMA.

9.3 DATA OWNERSHIP

All reports, data, calculations, and other documents, prepared by the PSP in performing the services for this project, shall become and remain the property of the Client, and the PSP shall deliver all such documents to the Client together with a detailed inventory thereof. Copyright of all such documents rests with the Client. The ownership of data and factual information collected by the PSP and paid for by the Client shall, after payment by the Client, lie with the Client i.e. VOCMA.

9.4 CONTRACT AND INVOICES

The project timeframe is 2 years and six months (30 months) from the date of signing of the contract. A clear plan on the phases of deliverables must be submitted to facilitate the overall project cost management. Supporting documentation for each deliverable will be required to allow VOCMA to comprehensively assess the work done on each study task. A summarised Study Progress Report as well as a complete portfolio of evidence for all the deliverables claimed shall accompany each invoice submitted for payment.

10. PAYMENT TERMS

VOCMA undertakes payments as per deliverables within 30 (thirty) days all valid claims for work done to its satisfaction upon presentation of a substantiated claim and the required reports stipulated in special conditions. No payment will be made where there is outstanding information/work not submitted by the Service Provider/s until that outstanding information is submitted.

BIDDER’S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder’s declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any

competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT

AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM

INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD
THIS DECLARATION PROVE TO BE FALSE.

.....

.....

Signature

Date

.....

.....

...

Position

Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

3.

a) The applicable preference point system for this tender is the 80/20 preference point system.

4.

5.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender,

will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

6.

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

7.

A maximum of 80 or 90 points is allocated for price on the following basis:

90/10

80/20

or

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
8.

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women		5		
Disability		5		
Youth		5		
Location		2		
B-BBEE status level contributors from level 1 to 2 which are QSE or QSE		3		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name _____ of
company/firm.....
....

4.4. Company _____ registration _____ number:
.....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited

- Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

 SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:
DATE:
ADDRESS:

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: BID NO.: WTE-0027PN CLOSING TIME 11:00 CLOSING DATE...: 31 MARCH 2026

OFFER TO BE VALID FOR ...90.....DAYS FROM THE CLOSING DATE OF BID.

ITEM CURRENCY NO INCLUDED)	DESCRIPTION	BID PRICE IN RSA (ALL APPLICABLE TAXES
-------------------------------------	-------------	---

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.
R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION RATE	HOURLY RATE	DAILY
----- -----	R-----	-----

5.PHASES ACCORDING TO WHICH THE PROJECT WILL BECOMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

----- ----- days	R-----	-----

-----R-----
 ----- days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED AMOUNT	RATE	QUANTITY	
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-

**** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED AMOUNT	RATE	QUANTITY	
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-
-----	-----	-----	R-

TOTAL:
 R.....

6. Period required for commencement with project after acceptance of bid.....

7. Estimated man-days for completion of project.....

8. Are the rates quoted firm for the full period of contract?
 *YES/NO

9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.....

.....
.....
.....

11. FURTHER INFORMATION AND TECHNICAL ENQUIRIES

Should you require any further information in this regard, please do not hesitate to contact:

Name : Mr Tenda Rasikhanya
Tel : 053 830 8879
Mobile : 083 437 1781
E-Mail : RasikhanyaT@dws.gov.za

Name: Mr Sam Dwyili
Tel : 051 405 9000
Mobile : 082 807 4340
Email : DwyiliS@dws.gov.za

Name : Mr Ephraim Matseba
Tel : 012 392 1300
Mobile : 082 819 9085
Email : MatsebaE@dws.gov.za>

OR

bidenquirieswte@dws.gov.za

ANNEXURE A

